



Project Development & Support Ltd

30 Gritstone Road Matlock Derbyshire DE4 3GB

Tel: +44 (0)1629 57501 Fax: +44 (0)1629 584972

Email: info@tenderingforcare.com

VAT No. 716 0081 69

Tendering for Care Briefing

Managing Your Contract

So you have tendered successfully and now you have a contract to manage. We start with the general current trends in public sector contracting and options to question the contractual terms and signing the contract. But failure to comply with all of the contractual terms could leave an organisation facing a possible breach of contract action. We will consider methodologies for effective contract management and consider documentation which might be adapted to evidence that full contractual compliance has taken place.

Participants in this half day briefing will:

- Increase their understand the current approach to public sector contracting;
- Improve their understanding of contractual compliance and the risks which my arise from contractual failure;
- Understand how to evidence contractual compliance;
- Produce a set of documents which might be used for contract monitoring.

All participants will receive a CD containing slides and documents relevant to the matters covered during the briefing.

Who should attend?

Senior Managers; Trustees; Business Development Managers; Staff involved in preparing and submitting tenders; Commissioning Officers; ; Staff of umbrella organisations advising others how to prepare tenders.

When and Where?

Ref 103/09 London 2nd December 10.00 to 1.00

Ref 110/10 Birmingham 20th January 10.00 to 1.00

Fees

TfC Members £95 including VAT

Non TfC Members £110 including VAT

A Booking Form may be downloaded from the "Open Courses" section of the website www.tenderingforcare.com

To book please complete the Booking form and submit by fax in order to reserve a place or places then send the original with payment by post. If you wish to be invoiced an pay by BACS please complete the appropriate section of the form.

For further information

telephone 01629 57501

fax 01629 584972

email info@tenderingforcare.com



Registered in England & Wales No. 3545015 Registered Office as above