



JOB DESCRIPTION

JOB TITLE: Sport Development Coach

DEPARTMENT: Wolverhampton Wanderers Foundation

FIXED TERM: August 2019

REPORTS TO: School Sport Manager

LOCATION: Molineux Stadium & Geographical Area

Job purpose

Working with the School Sport Team Leader to deliver the School Sport the Wolves Way delivery plan in key geographical areas. The candidate will be both a Lead and Assistant deliverer on different aspects of the programme and support the development of the Foundation's School Sport offer in primary schools, including the cohesion with the Core Sport programme.

Key responsibilities

- To support the development and implementation of the delivery plan for the School Sport programme.
- Play an active coaching role in all identified work areas.
- To complete appropriate monitoring paperwork.
- To deliver on other Foundation programmes when and where required.
- Support the development of players into the Wolves Player Pathway.
- Support the development of the wider delivery team within Wolverhampton Wanderers Foundation.
- Support the development of pupils in their individual sporting needs
- Complete appropriate session planning, monitoring and evaluations.
- Support staff with appropriate CPD needs.
- Offer administration support to the School Sport Team Leader by completing a range of administration and project development tasks

General responsibilities

- Compliance with Foundation policies
- Compliance with the Foundation's health and safety procedures



- Compliance with the Foundation's safeguarding policies
- To undertake such other duties as may be reasonably expected
- To maintain professional conduct at all times

Safeguarding

- This role involves working with children and/or vulnerable adults in a Regulated Activity (or in close proximity to children and/or vulnerable adults). This means that the post-holder is required to apply all relevant policies and uphold the Club's and Foundation's commitment to safeguarding vulnerable people.

Key relationships

- Wolverhampton Wanderers Foundation Management Team
 - Education Partners (external)
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Person Specification

Job Title: Sport Development Coach

Knowledge
<u>Desirable</u> <ul style="list-style-type: none">• Having experience of using VIEWS monitoring system
Technical/work-based skills
<u>Essential</u> <ul style="list-style-type: none">• Sound working knowledge of the national curriculum and school games structure. <u>Desirable</u> <ul style="list-style-type: none">• Strong IT and presentation skills• Experience of developing school sport programmes for targeted groups
General skills and attributes
<u>Essential</u> <ul style="list-style-type: none">• Understanding of how to work safely with children and/or vulnerable adults and uphold generally accepted practice when working with those participants.• Able to remain calm under pressure• Availability for flexible working hours• Excellent project, organisational and time management skills• Ability to travel around the Foundation geographical area



Experience

Essential

- Experience of developing school sport programmes for targeted groups.

Desirable

- Working with children and/or vulnerable adults

Qualifications

Essential

- Post-holder must hold or obtain at the earliest opportunity the relevant safeguarding training (i.e. FA Safeguarding Children Workshop)
- Post-holder will be subject to a DBS check at the appropriate level and cleared by the Wolves Safeguarding Manager
- Level 2 Certificate in coaching football
- FA Licensed Coach
- Level 3 In Supporting the delivery of Physical Education and School Sport (Or Working Towards)

Desirable

- Level 1 Certificate in additional sport

To apply please complete the application pack and email to jobs@wolves.co.uk

Reference number: TW-42-09102018